

Curriculum Vitae Europass	
Personal information	
First name(s) / Surname(s)	Nguyen-Phuong Tran
Address(es)	
Telephone(s)	Mobile:
Fax	
E-mail	
Citizenship	
Date of birth	
Sex	
Work experience	
Dates	6/2019-7/2021
Occupation or position held	Community Service Project Coordinator
Main activities and responsibilities	<ul style="list-style-type: none"> - Establish and develop long-term relationships between the British International School community and the Vietnamese community partners - Handle the language barriers and cultural misunderstanding between the BIS community and the Vietnamese community partners - Consult and assist with students' projects aiming at addressing and raising awareness of local and international social issues - Work closely with the parent-teacher group to coordinate fund-raising events and distribute funds/donated goods to the community partners in need - Lead the annual Tet Gift Box Collection event
Name and address of employer	The British International School 246 Nguyen Van Huong, Thao Dien, Ho Chi Minh City
Type of business or sector	Education
Dates	6/2018-11/2018
Occupation or position held	Project Coordinator
Main activities and responsibilities	<ul style="list-style-type: none"> - Coordinate book donation trips to local shelters and governmental schools in rural areas in Vietnam - Lead a successful book donation campaign called "A Book, A Dream"
Name and address of employer	The Library Project 115 Pham Viet Chanh, Binh Thanh, Ho Chi Minh City
Type of business or sector	Non-Governmental Organisation
Education and training	
Dates	30/08/2021-04/06/2023
Title of qualification awarded	Master in Communication
Principal subjects/occupational skills covered	Communication Science: <ul style="list-style-type: none"> - Intercultural communication - Organisational communication - Computer-mediated communication - Interpersonal communication Elective subjects:

	<ul style="list-style-type: none"> - Cultural data science - Philosophy Research assignments: <ul style="list-style-type: none"> - Relating Through Instagram: Self-Disclosure Strategies of Gen Z Through Posts and Stories (Master's thesis - individual work) - "Instagram, stop trying to be TikTok!" - The differences between the usage behaviours of TikTok users and Instagram Reels users. (Individual work) - Communicating Work-Life Issues at the University of Gothenburg (Pair work) - Are dating apps only for summer flings? - How are the relationship goals different from dating in real life and on dating apps? (Group work) 				
Organisation providing education and training	University of Gothenburg, Sweden				
Level in national or international classification	Master's Degree				
Dates	8/2015-5/2019				
Title of qualification awarded	Bachelor's Degree in International Business				
Principal subjects/occupational skills covered	International Business				
Name and type of organisation providing education and training	University of Economics, Ho Chi Minh City				
Level in national or international classification	Bachelor's Degree				
Dates	7/2022				
Title of qualification awarded	Summer course				
Principal subjects/occupational skills covered	Game Theory (Behavioural Economics)				
Name and type of organisation providing education and training	The Autonomous University of Barcelona, Spain				
Level in national or international classification	Training course				
Personal skills and competences					
Mother tongue(s)	Vietnamese				
Other language(s)					
Self-assessment	Understanding		Speaking		Writing
<i>European level (*)</i>	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Spanish	A1	A1	A1	A1	A1
	(*) Common European Framework of Reference for Languages				
Communication skills	Good. They are developed from my professional and academic experiences. Moreover, I have experience working and studying in highly diverse and multicultural environments, which makes me confident in my intercultural communication skills.				
Organisational/managerial skills	Good. I have experience managing three different professional projects, which allows me to be more organised and proactive. Moreover, I conducted four different research assignments during my Master's education, which helped me become more confident in developing and managing my research plans.				
Job-related skills	Autonomous work/Teamwork abilities: I have worked both in groups and independently on a multitude of assignments and through these have become notably efficient in my flexibility and teamwork skills. Microsoft Office				
Other skills	Analytical tools (SPSS, R, Python, NVivo)				

	Qualitative research: conducting unstructured/semi-structured interviews, thematic analysis, content analysis Quantitative research: conducting surveys, comparative studies, corpus-based data, using analytical tools (SPSS, R, Python, Excel) Mixed-method research Singing and playing guitar
Driving licence	N/A
Additional information	
Attachments	Master's Degree Official Transcript of Records IELTS Certificate Spanish Certificate